

Colo Soccer Football Club Inc (Colo SFC)



Touring Policy- Players under 18 years of age

May 2009

Part1. Overview

- 1.1 This policy is to be read in conjunction with the:
- [Nepean & District Soccer Football Association Member & Child Protection Policy \(2007\)](#)
Web address: www.nepeansoccer.com.au
 - Colo SFC Code of Conduct
Web address: www.colosoccer.com.au

1.2 Who this policy relates to

This policy relates to:

- players
 - who are registered with the Colo SFC, and
 - who are under the age of 18 years, and
 - who are engaged in Colo SFC events which require overnight sleeping arrangements (referred to as “a tour”);
- parents/legal guardians of such players, and
- adults authorised by a parent/legal guardian to undertake the care and responsibility of a player (referred to as “Authorised Carer”); and
- coaches and managers of such players (team management).

1.3 Aims of the policy

The aims of this policy are to:

- ensure the care and responsibility of players participating in a tour; and
- make provision for the care and responsibility of such players at times when they are not under the direct care and responsibility of the team management.

Part 2. Terms of the policy

- 2.1 Where a parent/legal guardian of a player under the age of 18 years of age is unable to accompany their child on a tour, they **must** provide a written authority in which they authorise an appointed adult (the “authorised carer”) to undertake the care and responsibility for such player during the term of the tour.
- 2.2 Such written authority must take the form of a signed copy of this policy.
- 2.3 Such authority **must** bear the name, signature and contact details of the parent/legal guardian of the player and of the authorised carer.
- 2.4 Such authority **must** be provided to team management at least 7 days prior to the commencement of the tour.
- 2.5 A copy of the written authority is to be lodged by team management with the Administrator of the Colo SFC (the Administrator) prior to the commencement of the tour.
- 2.6 An authorised carer who is not already registered as a coach, manager or club official must provide a signed Prohibited Employment Declaration form (PED) to team management at least 7 days prior to the commencement of the tour.
- 2.7 In circumstances where a written authority or, where required, a signed PED form is not provided to team management, or a copy of which is not lodged with the Administrator, the player will be unable to proceed on the tour.
- 2.8 In circumstances where a member of the team management, or other Colo SFC official, accepts the care and responsibility for any child, they do so in their private capacity and not as a representative of the Colo SFC.
- 2.9 During the course of the tour, players will be required to comply with the reasonable directions of team management at the following times:
 - 2.9.1 immediately prior to, during and immediately following any game or training activity; and
 - 2.9.2 in relation to any times set in relating to a curfew;
- 2.10 At all other times during a tour, players:
 - 2.10.1 are the responsibility of their parents/legal guardians or, where applicable, the authorised carer, and
 - 2.10.2 must comply with the reasonable directions of such persons.
- 2.11 Players on tour shall:
 - 2.11.1 not consume alcohol or use any prohibited or performance enhancing drug, and
 - 2.11.2 comply with the [Colo SFC Code of Conduct](#)
- 2.12 All persons on a tour associated with Colo SFC shall:
 - 2.12.1 comply with the [Colo SFC Code of Conduct](#)
 - 2.12.2 not use or have in his/her possession, or supply to any other person, any prohibited or performance enhancing drug;
 - 2.12.3 not consume to excess, or encourage the excessive use of alcohol, particularly within the presence of players under the age of 18 years;

- 2.12.4 not take liberties with the privacy of other persons;
 - 2.12.5 avoid unaccompanied and unobserved activities with team members or other children under the age of 18 years unless they are family members;
 - 2.12.6 ensure sleeping arrangements do not compromise the welfare and safety of team members or children under the age of 18 years;
 - 2.12.7 act at all times in a fair and sporting manner and not engage in sledging;
 - 2.12.8 discourage people not associated with the team from fraternising with team members without the express authority of team management.
- 2.13 Any person who fails to comply with the terms of this policy may be directed by team management to take no further part in the tour;
- 2.14 Any decision made by team management in accordance with clause 2.13 is final and no further discussion or appeal process will be entered into.
- 2.15 A copy of this policy, read and signed by:
- all members of the team management;
 - a parent/legal guardian of a player;
 - the authorised carer (where applicable);
 - any player who is over the age of 14 years and is to participate in a tour;

must be lodged with the Administrator prior to the commencement of the tour.

Part 3. Acknowledgment/Authorisation

3.1 Acknowledgement of player (aged 14 to 18 years)

I acknowledge the following:

- that I will be involved in a tour with Colo SFC from _____ until _____
(date tour ends) AND (date tour commences)
- that this policy has been explained to me and agree to abide by its terms.

Name of player: _____

Signature of player: _____ Date: _____

3.2 Acknowledgement/Authorisation of Parent/Legal Guardian

(complete the following section if appointing an authorised carer to care for the child whilst on a tour. Delete if inapplicable)*

**I authorise (Name) _____ to undertake the care and responsibility of my child (Name of player): _____ during the duration of the tour with Colo SFC from _____ until _____.*
(date tour commences) (date tour ends)

*(NB. Parent/guardian **MUST** complete the following section)*

I acknowledge that I have read this policy, agree to abide by its terms and that I have explained the terms of this policy to my child.

(Name of player): _____

Signature: _____ Name: _____
(MUST be signed by parent/legal guardian)

Date: _____

Phone no. _____
(Mobile phone number if available)

Address: _____

3.3 Acknowledgement of Authorised Carer

*(Where an Authorised Carer is appointed, this section **MUST** be completed and signed)*

I acknowledge that I have read this policy, agree to abide by its terms and accept the care and responsibility of

(Name of player): _____ for the period mentioned in **3.2** above.

Signature of Authorised Carer: _____

Name: _____ Date: _____

Phone no. _____
(Mobile phone number if available)

Address: _____

3.4 Acknowledgement of Team Management

I acknowledge that I have read this policy and agree to abide by its terms in relation to the tour involving Colo SFC from _____ until _____.
(date tour commences) (date tour ends)

Signature of Coach: _____

Name: _____

Date: _____

Phone no. _____
(Mobile phone number if available)

Signature of Manager: _____

Name: _____

Date: _____

Phone no. _____
(Mobile phone number if available)

(office use only)

Received by Colo SFC on *(date)* _____

[] *(tick where applicable)* A copy of a signed PED has been received.

Signature of Administrator